CONTACT AND CLASS MEETING INFORMATION

Instructor: Frank J. Intiso
Office: Sage Hall Room 2042
Office Hours: Tuesday 1:45 to 2:45 PM or by appointment
Mail Box and e-mail: Sage Hall Room 2142 E-mail: frank.intiso@csuci.edu
Class and Room: Tuesday 3:00 to 5:50 PM Thousand Oaks Room 5

PREREQUISITES: ACCT 220, MATH 140 or 150

REQUIRED MATERIAL

Other: Financial Calculator (IRR & NPV etc.), access to, the internet including Blackboard, current business news (WSJ etc.) and Excel. The text book and lecture will reference the Texas Instruments BA-II (Plus) calculator.

PROGRAM LEARNING GOLAS AND COURSE DESCRIPTION

This course will help you build skills in Critical Thinking, Oral Communication, Written Communication, Collaboration, Conduct (Ethics) and Competency in Discipline. Finance 300 is a required for all undergraduate business students and will provide students with basic knowledge and understanding of corporate finance including how accounting data is used to assist the financial manager in solving business problems. This class will introduce students to various topics including but not limited to time value of money, capital budgeting, debt and equity markets, capital structure, and dividend policies. This is a rigorous course that will help you to improve your overall effectiveness and understanding of financial decision making and its relationship to the organization as a whole.

COURSE LEARNING OBJECTIVES
Describe the basic principles of financial management (6).
Solve financial computational problems (4 and 6).
Analyze and present solutions to financial issues (6).
Communicate through discussion, writing, and oral communications the analysis of business problems and financial issues (1, 3, and 6).
Analyze, utilize and communicate orally and in writing information provided in financial statements and used in decisions and solutions to financial issues facing business organizations (1, 2, 4, 5 and 6).
GRADING
It is critical that you have read the chapter(s) and have completed the Concept Review (CR) portion of the homework prior to class. The homework listed as Questions and Problems (QP) are due on day of the exam. During the class, students may be called upon to discuss current financial events, explain chapter topics, and answer questions or present solutions to homework.

Grades will be determined on a standard percentage scale as follows:

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<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
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<tbody>
<tr>
<td>A</td>
<td>100-94</td>
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<tr>
<td>A-</td>
<td>93-90</td>
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<tr>
<td>B</td>
<td>86-84</td>
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<td>B-</td>
<td>83-80</td>
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<td>C</td>
<td>76-74</td>
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<tr>
<td>C-</td>
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<td>B+</td>
<td>89-87</td>
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<td>C+</td>
<td>79-77</td>
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<tr>
<td>D+</td>
<td>69-67</td>
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<td>F</td>
<td>&lt;60</td>
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The points will be earned as follows:
- Exam 1: 100
- Exam 2: 100
- Final Exam: 150
- Homework-CR: 90
- Homework-QP: 45
- Other: 15
- Total: 500

EXAMINATIONS
Students are responsible for all textbook material covered, assigned outside reading, and all material discussed in class. Exams will consist primarily of problems, short answers, and multiple-choice questions. There are no makeup exams. If you will miss an exam your score will be 85% of the score you obtain on the final exam. If you miss both exam 1 and 2, you will obtain a score of 0 on all missed exams. If you miss the final exam, then you will obtain a score of 0 on the final exam and any missed exam.

FINANCIAL CALCULATOR
There are several financial calculators on the market. It is the student responsibility to have and know how to use a financial calculator that is able to do Net Present Value (NPV), Internal Rate of Return (IRR) etc. No iPhone or other similar device can be used during an exam or quiz.

CHANGES TO SYLLABUS
Items included in this syllabus, excluding those items that are mandated by the University, may be changed as determined in the instructor’s sole discretion. In the event there are changes made by the instructor, these changes will be provided to students as soon as possible. These notices can include announcements in class, email, and or notices posted on Blackboard. Therefore, it is critical that, at a minimum, students check both emails and Blackboard on a regular basis.

STUDENTS WITH DISABILITIES
Upon identifying themselves to the instructor and the University, students with disabilities will receive reasonable accommodation for learning and evaluation. Students with physical, learning or other disabilities are encouraged to contact the Disability Accommodation Services office at (805) 437-8510 for personal assistance and accommodations.
HOMEWORK
Homework is designed to reinforce concepts from class lecture and the text. The Concept Review (CR) portion of the homework is due prior to the start of class. The homework listed as Questions and Problems (QP) are due on day of the exam. Students are expected to have read the chapter listed on the syllabus on the day noted. Together, the class will work through selected homework problems. There will not be time to review all homework assignments in class. If any student needs additional assistance, then they should arrange for office time. You may study and work on homework together, but each individual student must submit homework individually. Students may randomly be chosen to provide their solutions to the class.

The homework can consist of both essay type questions as part of the Concept Review (CR) and Questions and Problems (QP) contained at the end of each Chapter. Your answer to these Concept questions must be typed and double spaced. Your answers to the selected problems should NOT be typed but must be presented neatly and all work clearly shown. All homework assigned will be collected in class. Since homework may not be returned make a copy for your records prior to turning in the homework. The homework (both the CR and QP) which is related to the chapters covered will be worth a total of 135 points (see grading section under syllabus). Homework cannot be turned in after the due date.

In addition to the homework assigned from the textbook, additional problems, readings (Wall Street Journal, Bloomberg etc.), and web-based research may be assigned from time to time. Students need to be prepared to discuss all assignments in class.

PARTICIPATION AND PROFESSIONAL CLASSROOM CONDUCT
The classroom is a special environment in which students and faculty come together to promote learning and growth. It is essential to this learning environment that respect for the rights of others seeking to learn, respect for the professionalism of the instructor, and the general goals of academic freedom are maintained. Differences of viewpoint or concerns should be expressed in terms, which are supportive of the learning process, creating an environment in which students and faculty may learn to reason with clarity and compassion, to share themselves without losing their identities, and to develop an understanding of the community in which they live. Student conduct, which disrupts the learning process, shall not be tolerated and may lead to disciplinary action and/or removal from class. All cell phones, pagers, iPods, laptop computers, taping/recording equipment and any other communication devices are NOT permitted to be used in class at any time. Only those students who are currently registered in the class may attend.

ACADEMIC INTEGRITY
In accordance with the CSU Channel Islands policy on academic dishonesty, students in this course who submit work or others as their own (plagiarize), cheat on tests and examinations, help other students cheat or plagiarize, or commit other acts of academic dishonesty will receive appropriate academic penalties, up to and including failing the course.
ALWAYS BRING YOUR TEXTBOOK AND A CALCULATOR TO CLASS!!!!!!!!!!!!!!!!!!!!

Lecture Outline: As stated above, this schedule is tentative and will be modified whenever developments indicate that a change is desirable. All changes to the syllabus will be announced on Blackboard or in class, or both.

At the end of each chapter, there are a series of questions under the “Critical Thinking and Concepts Review.” During the course of each lecture some of these concepts will be discussed. Even though not all of these questions will be discussed in class and only a few are listed as specific homework, each student needs to understand these concepts covered in this section of the text.

BUSINESS FINANCE 300-COURSE OUTLINE

Tuesday, August 26

Introduction
Chapter 1-CR-1, 2, 3, 5, & 6.

Tuesday, September 2

Chapter 2-CR-3, 4, 6 & 7.
Chapter 2-QP-7, 8, 9, 11, & 12.
Chapter 3

Tuesday, September 9

Chapter 3-CR-4, 5, and 11.
Chapter 3-QP-2, 3, 4, 9, 24 (only EPS), & 32.
Chapter 16-CR-5
Chapter 16-QP-5, & 6.

Tuesday, September 16
Exam # 1

Tuesday, September 23

Chapter 4-CR-1, 3, 6, & 8.
Chapter 4-QP-2 thru 5, 10 & 12.

Tuesday, September 30

Chapter 5-CR-1, 2 & 4.
Chapter 5-OP-1, 3, 12, 13, 20 & 21.

Tuesday, October 7

Chapter 6-CR-1, 5, 8 & 15.
Chapter 6-QP-1, 3, 4 & 8.
Chapter 7-CR-1, 3, 6, & 12.

Tuesday, October 14

Chapter 10-CR-3, 7, & 8.
Chapter 11-CR-1, 2, 3, 4, 9 & 10.

Tuesday, October 21

Exam # 2.

Tuesday, October 28

Chapter 8-CR-3, 5, 6, & 7.
Chapter 8-QP-3, 5, 6, 8, 9 & 13.
Tuesday, November 4

Chapter 9-CR-5, 10, & 13.
Chapter 9-QP-2, 6, 9, 10, 13, 16, & 17.

Tuesday, November 11

Holiday-No Class

Tuesday, November 25

Chapter 12-CR-1 thru 4.
Chapter 12-QP-1, 5, 6, & 9.
Chapter 13-CR-1, 5, 7, &10.
Chapter 13-QP-4 & 13.

Tuesday, December 2

Chapter 14-CR-1, 2, & 6.
Chapter 14-QP-1, 6, & 7.
Chapter 15-CR-1, 2, 3, 5, & 9.
Chapter 15-QP-2, 4, 7.

Tuesday, December 9

Final Exam
4:00-6:00 PM
Staff & Employee meetings: Put meeting information on individual calendars. Interviews: Contact the candidate directly or using personal calendars. Orientation & Admissions type (large) virtual events: Require registration with attendees being emailed a link upon registration approval. When social media is desired, it also affects any future occurrences of the meeting. These settings include “Who can bypass the lobby” and “Who can present.” Do this by opening the Outlook or Teams’ calendar details and choose “Meeting options.” This will open the meeting options in a web browser. Zoom. You can increase security before and during your Zoom meeting. See Securing Zoom Meetings & Classes or Zoom’s suggestions on how to secure your meetings.

Scheduling meeting
Class meetings can be an excellent multipurpose tool for your classroom. This simple strategy of setting aside time for students to discuss classroom issues as a group can yield far-reaching benefits. For example, you can hold class meetings to involve students in important decisions such as “How should cheating be handled?” or “What can we do about teasing in our school?” Don’t be afraid to let students think about these weighty issues. You may be surprised by the thoughtful and creative solutions your students propose. While each teacher and class need to find what works best for them, it is 6. The meeting/class has now been scheduled. This will now appear in your Calendar in Microsoft Teams and Outlook. To edit this meeting at any time, open your Calendar via Microsoft Teams and select the meeting request. 7. All invited attendees will receive an email similar to the following. However, if you have simply entered the module code as noted in point 5 above, student will be able to view the online class information in Teams: 3. Attending the online class/meeting. 1. Open Calendar via Microsoft Teams. 2. Select the event in question from the calendar on the date and time the class/me...